

# Folk Dance Federation Archives

## Inventory Report

### Fall 2011

#### **Let's Dance! Magazines**

**Quantity:** 17 cases

**Analysis:** Inventory is completed and *detailed spreadsheet is available if desired*. A single copy of each issue has been separately collated.

**Recommended Disposition:** Store for future needs. Archive Committee members request permission to use one set as part of Federation decorating inventory and images from *Let's Dance!* as part of the Federation Dance Images project.

#### **Let's Dance! Calendars**

**Quantity:** 3 cases

**Analysis:** Inventory is completed and *detailed spreadsheet is available if desired*. A single copy of each calendar has been separately collated.

**Recommended Disposition:** Store for future needs. Archive Committee members request permission to use one set as part of Federation decorating inventory and images from *Let's Dance!* as part of the Federation Dance Images project.

#### **Books and Periodicals**

**Quantity:** 8 cases

**Analysis:** Inventory is completed and *detailed spreadsheet is available if desired*

**Recommended Disposition:** Unless there are digital copies available, take apart one of each of the volumes of "Dances Near and Far" and convert them to a digital format. Put the remaining materials out at the upcoming Beginner's Festival and ask for donations for the material.

#### **Compact Discs**

**Analysis:** 1 partial case

**Update:** Inventory is completed and *detailed spreadsheet is available if desired*

**Recommended Disposition:** Put the CDs out at Beginners Festivals and ask for donations for the material.

#### **Video Tapes - General**

**Quantity:** 4 cases

**Analysis:** In addition to an assortment of privately-made and purchased videos, there is a collection of videos taken by members of the Federation Research Committee at workshops and festivals 1987-2000. These have been digitized and are now on DVDs. Two lists have been compiled, listing the dances by teacher and by dance name. Both lists are posted on the Federation website on the Archives page. Videos of specific dances may be requested by emailing a member of the Archives Committee.

**Recommended Disposition:** Donate the videotapes to the Stockton Video project for review and disposition.

## **Photographs #1**

**Quantity:** 1 case

**Status :** The condition and thickness of the photos did not allow for automated feed-scanning. The Archives Committee was able to hand scan them and they now exist in digital form. Please contact any Archives Committee member to view these photographs.

## **Photographs #2**

**Quantity:** 1 box

**Status:** An additional small box of photographs has been assembled from various file folders, envelopes, etc. that were donated. The Archives Committee has convened some interested dancers for the purpose of reviewing the photos and adding dates, names, locations, and occasions wherever possible. Additional such meetings will be scheduled and held. When as many as possible of the photos have been identified, the photos will be organized by type (individuals, performing groups, Stockton, Federation Officers, festivals, etc.), scanned and made available in digitized form.

## **Scrapbooks**

**Quantity:** 1 box plus 10 individual scrapbooks that would not fit in boxes.

**Status:** 7 of the individual scrapbooks are the very large scrapbooks representing the history of the East Bay Council and are an excellent source of historical material. They contain minutes of meetings, festival programs, newspaper clippings, photographs, and more. The remaining scrapbooks were donated by various individuals and represent the interests of those people – drawings of costumes, photographs, newspaper clippings, etc. Some are only color photographs. These will be maintained as is until such time as someone is willing to scan or photograph the pages.

## **Historical Posters**

The Federation Historian, primarily Bea Mitchell, created and maintained large poster-sized displays showing the history of the Federation a few months at a time. These date from May of 1942 when the Federation was created to the mid-1980s. They are stored in large flat boxes, 15-20 posters per box.

**Recommended Disposition:** They may be borrowed for display at Federation events with sufficient notice.

## **Costume Patterns**

**Quantity:** 2 cases

**Recommended Disposition:** Store for future needs or donation.

## **Audio Tapes**

**Quantity:** 1 case

**Recommended Disposition:** Have someone knowledgeable with our music review the tape names. Convert any music we don't have to digital and then recycle all cassettes.

### **Miscellaneous Dance Notes**

**Quantity:** 12 cases

**Recommended Disposition:** Give the Research Committee the option of reviewing the Dance Notes. Any Dance Notes the committee does not want should be recycled.

### **Stockton Syllabi**

**Quantity:** 9 cases

**Recommended Disposition:** Recycle. All Stockton syllabi have been digitized and are available on the Stock Folk Dance Camp website.

### **Other Syllabi**

**Quantity:** 9 cases

**Recommended Disposition:** Have someone with knowledge of the Folk Dance community quickly go through the boxes to see if there is anything worth archiving. Recycle what isn't kept.

### **Miscellaneous papers**

**Quantity:** 4 cases

**Recommended Disposition:** Have someone with knowledge of the Folk Dance community go through the boxes to see if there is anything worth archiving. Recycle what isn't kept.