

FOLK DANCE FEDERATION OF CALIFORNIA, INC.
ASSEMBLY MEETING MINUTES
FIESTA DE SONOMA, SONOMA, CA.
SEPTEMBER 13, 1998

President Barbara Bruxvoort called the meeting to order at 11:30 a.m. Frank Bacher welcomed the Assembly members and guests to the Fiesta de Sonoma. Barbara next introduced Leona Faoro as the new Sergeant-of-Arms. While waiting for a quorum, Barbara asked if any corrections or changes needed to be made to the April 26 Blossom Festival Assembly minutes. There were none but since there was not yet a quorum, she continued with her comments.

She welcomed everyone to this first 1998-1999 Assembly Meeting and explained that members had received the proposed Bylaws changes with the Blossom Festival minutes. This meeting was to give everyone an opportunity to enter into these minutes their comments about, and proposals for, any changes they might wish to make to the Bylaws.

Leona reported there was now a quorum. Frank moved and Walt Baldwin seconded that the minutes be accepted. Motion passed.

Frank rose to speak about his objections to the proposed Bylaws. He said that the Bylaws Committee is the committee to make any changes to the Bylaws. He detailed the dates and times of the meetings and hours that the Bylaws Committee had met starting with the first meeting on February 29, 1997. The Committee received seventy one (71) comments and/or suggestions about changes to the Bylaws. They presented their results to the Executive Board on June 2, 1997.

Frank continued to say that when a committee has performed its job, it is the job of the committee to present its work to the Assembly according to the United States Constitution. He compared the Constitution to the Bylaws of the Federation. He said that the Assembly is similar to the Congress and that "we must do things like the 50 states of our country and the Congress." He explained that like the Congress each club has one delegate.

Barbara interjected that we are governed by our present Bylaws and not organized directly by the U.S. Constitution. Frank argued that the Executive Board has no power to recommend changes.

Frank continued by saying he had called the Internal Revenue Service because he is concerned about the insurance and the non-profit status of the Federation. The IRS told him to call the Attorney General's office in Sacramento which he did. Frank spoke with a Mr. Campbell who said that if the Executive Board had acted improperly they should rescind their vote.

Barbara explained that we are in accordance with the Bylaws under which we currently operate, that any changes to the Bylaws which are being considered are only proposed changes, that the Executive Board submits the suggested changes to the Assembly, and that such changes have not yet been approved by the clubs. She also said that the non-profit status of the Federation is not being threatened and went on to explain that the non-profit status can, however, be threatened by doing political lobbying, sending out political

mailings and the like, but that the Executive Board has not done anything to harm the Federation and that it was her view that the Attorney General would not find any problem with the way the Executive Board is doing its job.

Frank said he had quoted to Mr. Campbell, the proposed changes to Section B, the section he is contesting, and that he, (Frank), feels only club delegates should vote.

In attempts to clarify, President Barbara read the first paragraph of Section I, part B, titled "Assembly Meeting and Voting Procedure", of the Bylaws under which the Federation is presently operating. She read:

"The Assembly shall consist of the current Executive Board, Past Federation Presidents, Regional Council Presidents and one delegate or alternate from each regular member group in good standing. This Assembly shall conduct the routine business of the organization. A member of the Assembly shall have only one vote for a Club/Group as a Delegate."

Frank argued that it is only the Club/Group delegates who can vote. As an example, he pointed out that at present there are eight (8) members of Changs Folk Dance Club that serve on the Executive Board and therefore Changs would have eight (8) votes when they (Changs) should only have one vote. Vice President Craig asked if it was his (Frank's) opinion that the current Executive Board is in violation. Frank answered "Yes, it is."

Vice President Craig Blackstone asked that since a minimum of two Executive Board members is necessary to be counted for a quorum, how can they be members and not have a vote. Frank reiterated that only delegates can vote.

The ambiguity of the sentence "A member of the Assembly shall have only one vote for a Club/Group as a Delegate." was introduced into the discussion. Craig explained that if there is an ambiguity in one place of a document, it is necessary to read the entire document to try to eliminate such ambiguity.

Elsa explained her feelings that individuals should not vote, that representatives of groups should be on an equal par. For example, the past presidents might have one (1) representative and the Executive Board have one representative.

President Barbara said that that proposal would be a major change. She said Frank's viewpoints, as well as those of others, should be in the minutes and that once we have heard all viewpoints, we, as the Assembly, will decide on whether or not to recommend the Bylaws changes to the clubs for ratification.

Frank again stated his view that only delegates can vote. Craig explained again that if that were the case, there would be no reason to have a member of the Executive Board at a meeting.

San Francisco Council President Joel Bruxvoort rose to present the list of suggestions from Changs' members' review of the proposed Bylaws changes at their last membership meeting. He said all the suggestions should go back to the Executive Board for consideration. Joel gave the secretary a written copy of the comments from Changs to be included in these minutes. (See attached.) He complimented the Executive Board and the Bylaws Committee on the good job they have done working on the Bylaws.

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Elsa Bacher, as delegate for the Santa Rosa Club, reported they would like the Bylaws to be finished out so there would be no ambiguities.

Barbara asked for more discussion, suggestions or written comments to be handed in to the Executive Board. There were none.

Elsa moved that the Bylaws go back to the Executive Board, "for further polishing," to be addressed at the Board's next meeting. Frank seconded. There was general enthusiastic endorsement of that motion. Motion passed.

Finance Chairperson Oscar Faoro reported work on the Bylaws has amounted to a lot of money what with the printing and postage required. Treasurer Page Masson said her records show the figure to be close to \$600.00. Discussed were how to handle changes still to be made and how to inform the necessary people and clubs. Craig asked if the Assembly wanted new copies sent out. Elsa suggested that just the proposed changes be sent.

Fran Ajoian moved that the added proposed changes that the Executive Board will bring to the Assembly be mailed to clubs prior to the Assembly meeting to discuss them. Leona seconded. Motion passed with Frank opposed. Frank again stated that the only body to make changes is the Bylaws Committee. Oscar pointed out that at present the Bylaws Committee has been put in abeyance. And President Barbara pointed out that any member can propose changes, that it is not only the Bylaws Committee that can suggest changes.

President Barbara suggested presentation of the pros and cons of opinions be submitted in writing to the Assembly meeting at which time the proposed changes will be discussed. Mel Mann so moved and Fran Ajoian seconded. Motion passed.

Barbara thanked everyone for their patience and help with the Bylaws and proceeded to the next agenda item. She said that this is the time to focus on the purpose of the Federation and define what we want to accomplish in the next ten years as we enter the next century. The Assembly and the Executive Board need to be thinking of developing a Statement of Purpose so the Federation can begin to make whatever changes are needed.

She thanked Mel Mann for taking on the duties of Historian. She identified which chairperson positions still need to be filled and asked for suggestions. She suggested it would be good if the Legislative chairperson be someone who reads a Sacramento newspaper.

An Editor for Let's Dance is needed in order to relieve Barbara who has been doing it for almost a year. Chairpersons are also needed for the Costume Research, Beginners Festival, North/South and Statewide Committees. The North Federation is scheduled to chair the Statewide Festival in the year 2000 and should hold it in a location other than San Francisco...perhaps Sacramento or Fresno.

Vice President Craig reported that prior to this Assembly meeting, he had chaired a Council Presidents' meeting where the Nominating Committee was discussed. Appointments for the Nominating Committee are required and their work needs to be

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ready for the December Assembly meeting. It is necessary that a post office box be available for the Nominating Committee purposes.

Craig reminded everyone that he is in charge of preparing the Calendar of Events which is published in the Let's Dance magazine. He wanted everyone to know his correct street address, 207 Monterey Road, Pacifica, CA.

It was pointed out that with Office Secretary Genevieve Pereira in the hospital, her neighbor, Marian Sherman, who has been helping Genevieve for years, has been picking up the mail. Barbara has retrieved the mail but has not been able to retrieve phone messages. Craig pointed out that these concerns need to be addressed.

Treasurer: Page read her June 1 to August 31 report. (See attached.) Elsa moved and Frank seconded that the Treasurer's report be accepted as reported. Motion passed.

Secretary: No report.

Office Secretary: Absent

Membership: Greg thanked all who have helped. He is attempting to update the records he has and will be getting Genevieve's computer program and records this coming week. He wanted to know how much of a leeway should be allowed before someone is considered in arrears and if he should continue to send out the Let's Dance magazine if there is uncertainty about payment of dues. Response to notices he had already sent out was poor.

Various ideas and suggestions were explored. It was suggested that Greg send postcard reminders to delinquent members asking them to renew explaining it would be necessary to drop them from membership if they did not.

Public Relations: No report.

Historian: No report

Publications: Nadine reported she has received requests for publications but needs to get supplies which are at Genevieve's home. She will compile and type a new directory as updated information from members, clubs and their officers comes in. She asked if the Federation will pay for necessary phone calls. Reimbursement was approved.

Insurance: Frank reported the settlement of a suit for a three-year-old incident.

Teachers Committee: Absent

Finance: Oscar reported that the books have been audited and that "everything is in perfect shape." The books were mailed to Genevieve's house and that Genevieve's neighbor, Marian, had brought them to the accountant.

Institute: Absent

Old Business: None

New Business: Max reported he has spent two weeks in Ed Kremers' shop, sorting out materials some of which had suffered water damage. He is boxing the records, tapes, discs, etc., of value and is putting them into temporary storage on his property.

Elsa announced lunch was ready and available at \$2.50.

Elsa moved and Greg seconded that the meeting adjourn.

Mel needed to report he is working on the Festival of the Oaks scheduled to be held February 21, 1999 in Berkeley. He is getting information in order to determine whether

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the festival will be at the Veterans' Memorial or Live Oak Park. He asked the Federation for authorization for monies so he can make a deposit on the place. Discussion ensued about costs and if any East Bay Council monies would be available. The Festival of the Oaks has been an East Bay Council festival but since that Council is no longer in existence, financial aid has to be determined. Max and Mel will work it out together.

Fran Ajoian indicated that the Fresno Council Club is interested in hosting the Year 2000 Statewide Festival. Greg thought that Sacramento had been asked to host it. Fran also reminded everyone about the Fresno Festival in October, a special one because it celebrates their 50th anniversary. She asked that everyone bring somebody to this special event.

Frank reminded everyone there was a motion to adjourn.
Meeting was adjourned at 1:19 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laila Messer".

Laila Messer, Recording Secretary

FOLK DANCE FEDERATION OF CALIFORNIA, INC.

1st Quarter

FINANCIAL REPORT FOR THE PERIOD FROM June 1, 1998 TO Aug 31, 1998GENERAL FUND BEGINNING BALANCE \$ 5,197.91Income

Federation dues \$ 898.50
 Let's Dance Subscriptions \$ 695.00
 Advertising \$ _____
 Publications \$ 70.00
 Social Events \$ _____
 Educational Events \$ _____
 Interest \$ 87.67
 Flyer printing & postage \$ _____
 Donations \$ _____
 TOTAL \$ 1,751.35

Expenses

Let's Dance \$ 1,431.63
 Social Events \$ 67.00
 Educational Events \$ 57.06
 General \$ 175.00
 Taxes \$ _____
 Office \$ 64.00
 Telephone \$ 85.64
 Misc. \$ 128.19

TOTAL

\$ 2,008.52

(\$3,000.00) Trans. Fm. Sav.

NET GENERAL FUND (#1-) \$ 257.35 ENDING BALANCE \$ 24,940.56INSURANCE BEGINNING BALANCE \$ 4,483.06INCOME

Premiums & Ad-min. fees-FAX

\$ 125.90EXPENSES

Insur. Premiums \$ 164.70
 Admin. costs (dupl, tele, postg, FAX, refunds) \$ _____

TOTAL \$ 125.90TOTAL \$ 164.70NET INSURANCE (#1-) \$ 38.80ENDING BALANCE \$ 4,444.26RECAP OF ACCOUNTS

Checking - General \$ 4,916.16
 Checking - Insurance \$ 4,444.26
 Savings \$ 2,759.23
 CD - Trust Let's Dance \$ 7,021.11
 CD 10,244.06
 TOTAL \$ 29,384.82

There is \$250.00 on deposit at the PO for mailing Bulk Mail Let's Dance & Minutes.
 There is a \$50.00 Petty Cash Fund on deposit at the office. Both are reimbursed as needed.

Signed

Page Masson
 Page Masson, Treasurer

ASSEMBLY MEETING

Location: SONOMA
Date: 9-13-98

Elected Officers		[at least 2]	ASSOC. MEMB.	PAST PRES.	YOUNG M.
1.	President	Barbara Braxworth	✓		
2.	Vice President	Craig Blackstone	✓		
3.	Secretary	Loula Messer	✓		
4.	Treasurer	Peggy Morrison	✓		
5.	Dir. Membership	Shirley Mitchell	✓		
6.	Dir. Publications	Naunie Mitchell	✓		
7.	Dir. Pub. Rel.	Michael Noma			
8.	Historian	Neil Noma	✓		X

CLUB DELEGATE or Alternates [at least 10]		CLUB	Delegate	ASSOC. MEMB.	PAST PRES.	YOUNG M.
1.		Santa Rosa	Elsa Bacher	✓		
2.		Petaluma I.F.D.	Frank Bacher	✓	✓	✓
3.		Novato	Peggy Morrison	✓		
4.		Fort Ord	First & Last Ranch	✓		
5.		Walt Baldwin	Pais + Spais	✓		
6.		Changes	Joel Braxworth	✓		
7.		SF CD	Steta McCoy	✓		
8.		Changes	Mabel Ross	✓		
9.		Gateswingers	Charles Crawford	✓		
10.		Berkeley	Neil Noma	✓		
11.		KOLO FESTIVAL	Ernest L. Culbert	✓		
12.		Central Valley - City	Fran Agocan	✓	✓	
13.		FRESNO I.F.D.	Michael Noma			
14.						
15.						

OTHERS			ASSOC. MEMB.	PAST PRES.	YOUNG M.
1.	Jane Oxford		✓		✓
2.	Jo Loeber				
3.	Bulma (otk) Messer				
4.	Qacar Faoro		✓	✓	
5.	Leona Faoro		✓	✓	
6.	Max Horn		✓		
7.					
8.					
9.					
10.					

Rec'd Sept 13, 1998
Assembly Mtg

Changs Folk Dancers
Meeting Minutes September 28, 1998

Meeting convened at 7:05 p.m. by President Carlos Ruling

The purpose of this meeting was to make Changs Members cognizant of changes to the bylaws and to prepare for the September 13 meeting at the Fiesta de Sonoma. Joel Bruxvoort will be Changs representative at that meeting.

Note major change that Elected officers are being changed to include only President, Vice President, Treasurer and Recording Secretary. Other officers that were previously Elected officers will now be changed to Appointed officers.

Suggested Changes:

Alphabetize lists of officers and committees

Page 1

I. A. 2. a. Eliminate "and groups:"

Page 2

I. C. 2: in the second line, change "two (2) of which are elected officers..." to "two of whom are elected officers..."

Page 5

II. C. 3. c. this section is ambiguous. Does it need to be changed? Can a bank account actually be set up to have checks written with either one or two signatures?

Page 6

List of appointed officers should appear in the same order as under E (preferable in alpha order.)

II. C. 4. b. Why do we need the recording secretary to help prepare the agenda? Suggest that "Shall assist..." be changed to "At the request of the president, shall assist..."

II. E. 1. Change Director of Membership to Membership Chairperson

Page 7

II. E. 2 Change Director of Publicity to Publicity Chairperson.

II. E. 3. a. Change chairman to chairperson

II. E. 3. b. Change "Shall coordinate.." to "Shall assist with..."

II. E. 5. b. Change to "shall submit a written report at the end of each meeting..."

II. E. 8. C. Change "contract and supplies" to "expenses"

Page 9

IV. A. 1. c. Change to "...who are members of Groups in good standing"

Page 12

IV. E. Arrange this section into parts 1 and 2, separating the handling of appointed members and elected members, and putting elected members first. Also delete the last sentence "Each delegate present shall have only one vote" because this has already been established as a requirement of voting at an assembly meeting earlier in the bylaws.

Page 13

VI A Put Standing Committees in Alphabetical order

Page 15

VI. F. 2. c. change coordinate to "assist with"

Page 19

Alphabetize list of committees

Barbara moved and Lillian seconded

that these minutes be submitted as "suggested changes" to the assembly meeting on September 13.

Motion carried